

DD/S&T Registry

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DD/S&T#083-72

10 January 1972

MEMORANDUM FOR: Director of Scientific Intelligence
Director of Special Activities
Director of Special Projects
Director of ELINT
Director of Computer Services
Director of Research and Development
Director of Foreign Missile and
Space Analysis Center
Chief, Special Projects Staff

25X1A

SUBJECT : Revised Personnel Ceiling Allocations
for FY 1972-1973

1. The Directorate has received the revised allocations of ceiling for FY 1972 - 1973. Your revised ceiling allocations for both staff and contract personnel are as follows:

Staff

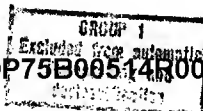
Contract

FY 1972

FY 1973

2. Your staffing complement should be revised to reflect the new FY 1973 year-end ceiling and submitted to the Office of Personnel through the Chief, Administrative Support Staff, DD/S&T no later than 1 April 1972. The Executive Director-Comptroller has requested that these new FY 1973 staffing complements be completed by this date in order that we can begin FY 1973 with a current position structure. These reduced staffing complements must be established at an average grade no higher than currently authorized. Exceptions will be rare and can be considered only when the strongest justification is presented. You need not prepare

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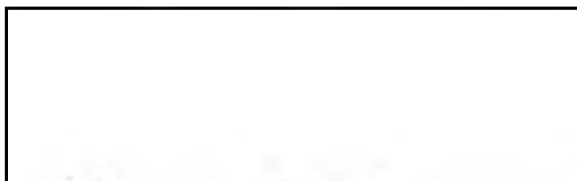


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FY 1972 - 1973**

a staffing complement based on the revised FY 1972 ceiling, but the levels provided will serve as goals for reduction in on-duty strength to be achieved by 30 June 1972. It is requested that your office advise this office of your plans to meet your 30 June 1973² ceiling.

3. The Executive Director-Comptroller has stated that he believes that the escalation of on-duty average grade can be adequately controlled by limiting promotion rates to approximately the same rates experienced last year. You are, therefore, authorized to promote to the extent that your Career Service Grade Authorization will allow or up to 25 percent of the general service (GS) position strength in your 1972 ceiling, whichever is lower.

4. If you have any questions regarding the above, please contact the undersigned.



Chief, Administrative Support Staff
DD/S&T

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SECRET